

TASS

Truck Appointment System Steveco
Slot booking system

TASS

- Careliance uses the TASS system in Port of Hamina.
- The service is free of charge for transport companies.
- Goals of the TASS (Truck Appointment System Steveco) system:
 - Reduce congestion at unloading/loading locations by distributing the same number of vehicles over a longer period
 - within available resources.
- Operating principle for managing truck traffic:
 - The transport company books an unloading/loading time slot for the truck delivering the goods. The vehicle is served within the slot when possible. The driver can change the slot if they will not arrive on time.
 - The transport company selects an unloading/loading queue based on the cargo (see p. 10). Careliance makes the final decision on the unloading/loading location.
 - Terminal users can monitor incoming vehicle order and arrival times, helping plan unloading/loading resources and reduce unnecessary unit moves.

TASS

- Basic operating principle:
 - When a transport has a booked time slot, the aim is to unload/load it within that window.
 - If a transport arrives at the port on time or early for its booked slot, there must be space at the reserved unloading/loading location within a reasonable time in relation to the slot.
 - If the transport misses its slot, or arrives when it can no longer be handled within the booked slot:
 - If the vehicle arrives within the slot but more than 15 minutes after it starts, unloading/loading in the reserved slot cannot be guaranteed.
 - By terminal decision, the vehicle may be taken for unloading/loading outside the booked time slot if resources and other bookings allow.
 - Alternatively, the driver is instructed to book the next available slot, or truck reception books it.



Truck Appointment System

Transport company
registration as a
service user

- Transport companies, dispatchers and truck drivers can start using the TASS mobile application at any time.
- Transport companies can register as service users at any time through the TASS website, where unloading time bookings are also made.
- <https://tass.kube.goswift.eu/steveco/>
- For support, contact tass@steveco.fi

Transport company user roles

- Transport company user: creates bookings for drivers and vehicles. Any number of users may act on behalf of the same company. Company users can manage the full company booking list, drivers and vehicles. The driver and vehicle lists simplify the booking wizard by allowing details to be selected from a list or entered manually.
- Company administrator: a user who can also edit company details, such as company users.

Company details

On the My company page, you can add, change and delete the following details:

- Company details
- Manage company users
- Manage available vehicles
- Manage driver details

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Profilini

Logout

Kotisivu

Varaa

Yritykseni

Varaukset

Ilmoitukset

Tilastot

Palautteet

Yrityksen tiedot

Muuta

Yrityksen nimi

Yrityksen osoite

Yrityksen maa

Yrityksen rekisteröintinumero

Yrityksen puhelin

Yrityksen sähköposti

Aktiivinen

JJ-kuljetus

Torniomäentie 1 45200

Kouvola

Finland

Y-987654321

35840595555

Jyrki.jarvinen@sahkoposti.com

Yrityksen autot

+ Lisää uusi auto

Rekisterinumero	Maa	
XPJ222	Finland	Muuta
ABC313	Finland	Muuta
123ABC718	Russia	Muuta

Yrityksen käyttäjät

+ Lisää uusi käyttäjä

Aktivoitu

Poistettu käytöstä

Etunimi	Sukunimi	Käyttäjänimi	Käyttäjän puhelin	Käyttäjän sähköposti	Rooli	Aktivoitu	
Jyrki	Järvinen	Jyrki	358405950162	jyrki.jarvinen@outlook.com	Kuljetusyhtiön pääkäyttäjän rooli		
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Liisa	Ajola	Liisa	35844395555	liisa.ajola@sahkoposti.com	Kuljetusyhtiön käyttäjän rooli		Muuta

Kuljettajat

+ Lisää uusi kuljettaja

Kuljettajan etunimi	Kuljettajan sukunimi	Kuljettajan puhelinnumero	Kuljettajan sähköposti	
Joel	Järvinen	35844399555	joel.jarvinen@sahkoposti.com	Muuta
Kalle	Kuljettaja	358443993339	kalle.kuljettaja@sahkoposti.fi	Muuta

Booking

- Bookings are made at <https://qms.goswift.eu/steveco/login>
- To make a booking, you must be registered in the service and sign in before booking.
- An automatic access permit for the port is generated from the booking, and the vehicle can drive directly to our goods reception point.
- Our goods reception point is located at Gerhardsväylä 1, 49460 Hamina. Goods reception point is open on weekdays from 06:00 to 23:00.



Booking

Making a booking:

1. Select Hamina
2. Select the terminal unloading queue according to the cargo (see page 10).
3. Time slot, i.e. the time when the transport should be handled.
4. Vehicle details and transport number (e.g. waybill number, or pickup reference when collecting a load). Vehicle details can be selected from the menu or entered manually.
5. Driver details. Driver details can be selected from the menu or entered manually.
6. Booking confirmation, saved after the details are checked.

After making the selection, continue by clicking the lower "Next" button. You can also go back by clicking "Back".

In booking confirmation, check the details and click "Save" to activate the booking. The application then moves to Bookings, where

all company bookings are shown.

Bookings

On the Bookings page, you can view, change and delete company bookings



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KotisivuVaraaYritykseni**Varaukset**IlmoituksetTilastotPalautteet

Etsi kuljetuksen järjestysnumeron tai auton perusteella

Kaikki

Varattu

Peruttu

Kaikki

Etujassa

Ajoissa

Saapunut

Myöhässä

Alku pvm

Loppu pvm

Terminaalit
Valitse valintasi

Varausten kokonaismäärä: 4

Hallitse ilmoituksia

Aikaikkuna pvm	Aika rajalla	Terminaalin nimi	Terminaalin jono	Transport order number	Auton rekisterinumero	Varauksen tila	Status		
16.01.2021	11:00	Sapokka	Jono 1	121234		BOOKED	Tuntematon	Yksityiskohdat	Muuta
16.01.2021	10:30	Sapokka	Jono 1	nnlkik	XPJ222	BOOKED	Tuntematon	Yksityiskohdat	Muuta
16.01.2021	10:30	Sapokka	Jono 1	ddd	ABC313	BOOKED	Tuntematon	Yksityiskohdat	Muuta
16.01.2021	10:30	Sapokka	Jono 1	123	xxx222	BOOKED	Tuntematon	Yksityiskohdat	Muuta

<<<<<<1>>>>>>

[Vie CSV-tiedostoon](#)

[Luo PDF-tiedosto](#)

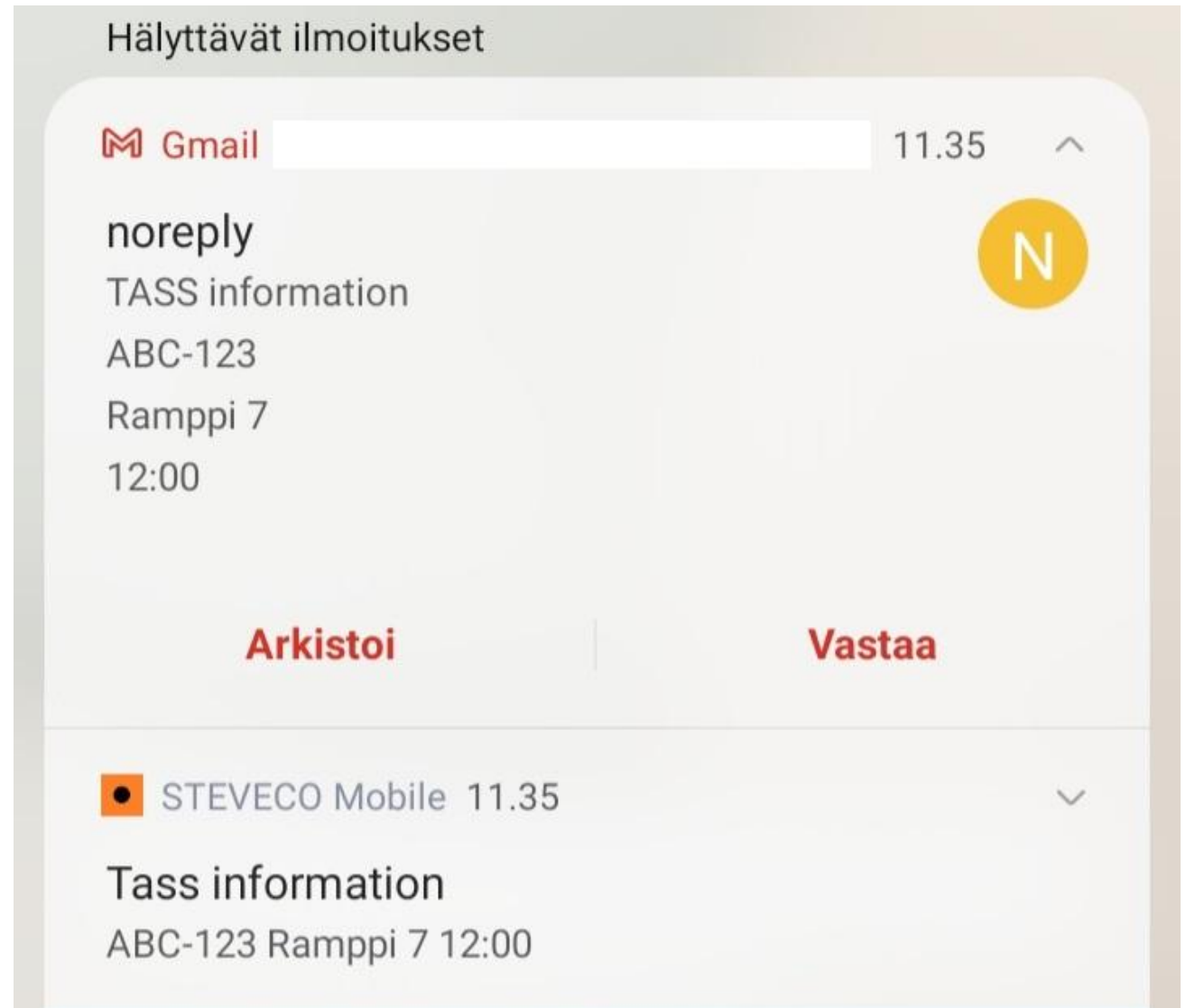
[Kuljettajan sijaintitilastot](#)

Hamina terminal unloading/loading queues

REELS	SAWN/PLANED TIMBER, LVL	PROJECT CARGO, POLES	PULP, BULK
• OPEN: MON - FRI 06:00-23:00 • Indentent for all in/outbound cargo to/from Hamina	• OPEN: MON - FRI 06:00-23:00 • Indentent for all in/outbound cargo to/from Hamina	• OPEN: MON - FRI 06:00-23:00 • Indentent for all in/outbound cargo to/from Hamina	• OPEN: MON - FRI 06:00-23:00 • Indentent for all in/outbound cargo to/from Hamina

Instructions for drivers

- More detailed instructions can be sent to the driver via email and push notifications, both before and after arrival.
- Email notifications are sent to the driver's email address and via SMS.



Feedback and contact



BY EMAIL

TASS@STEVECO.FI